

**Abraham Lincoln Elementary School**

**Principal Selection Committee Meeting**

**Tuesday, January 19, 2020 at 5pm**

**Call to order – 5:02pm**

-Meeting is recorded

-Radhika volunteered to take meeting minutes

-Attendees/Roll Call - Lisa, Litcy, Ursula, Kat, Melissa, Radhika, Ashley, Greg, Paula, Nada. Absent – Carmen, Jackie

-Nada made a motion to approve the agenda, Kat seconded it.

All in favor – Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

No opposition/abstain

-Ursula volunteered to time public comments

-Public Comments - None

-Kat made a motion to move into closed Session to discuss candidate recommendations to LSC, Nada seconded it.

All in favor - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg. No opposition/abstain

-Kat made a motion to invite Jose Ortiz to a closed session, Nada seconded it.

All in favor – Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

No opposition/abstain

**Open session – 5:21pm**

-Kat made a motion to start the open session, Nada seconded it

All in favor - Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

No opposition/abstain

-Attendees/Roll call - Lisa, Litcy, Ursula, Kat, Melissa, Radhika, Ashley, Greg, Paula, Nada, Dr. Tinich.

-Kat made a motion to move Candidates # 4, 3, 12 to 2<sup>nd</sup> round interviews for Lincoln principal position, Nada seconded it.

Roll call vote - Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

-Kat made motion to hold off on candidate # 9 for 2<sup>nd</sup> round interview, Nada seconded it.

Roll call vote – Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

-If LSC approves the above candidates, all the candidates need to be notified and need to set a 2<sup>nd</sup> round interview date. LSC chair will email the candidates of their status in the interview process (based on the recommendation from the reference manual).

-Greg, Ashley and Carmen have worked on 2<sup>nd</sup> round rubric, they will try to streamline it over the weekend.

-PSC will meet on Monday, 1/25 at 5:30pm to discuss the 2<sup>nd</sup> round interview structure and questions. Interviews and candidate evaluation will be held on Friday, 1/29 (~4:30pm-7pm) & Saturday, 1/30 (~9:30am-12pm).

-Dr. Tinich suggested conducting all 3 candidate interviews on the same day and not doing the candidate forum.

-LSC will receive another set of resumes on Friday, 1/29.

-Jose recommended discussing the interview questions in open session, can't do it in the closed session.

-Lisa summarized the work PSC has done so far – 1<sup>st</sup> round of interviews were held, 3 candidates were chosen based on the rubric and scoring system created by PSC, 2<sup>nd</sup> round of interviews will be on 1/29-30

-Public comments – None

-Nada made a motion to adjourn the PSC meeting at 5:57pm, Kat seconded it.

All in favor - Yes - Lisa, Litcy, Ursula, Melissa, Radhika, Ashley, Greg, Paula.

No opposition