

Abraham Lincoln Elementary School LSC

Meeting Minutes

Tuesday, March 9, 2021

Call to order 6:03pm

Roll Call

In attendance: Lity, Radhika, Kat, Ursula, Nada, Ashley, Greg, Paula, Dr. Fay, Melissa, Carmen

Approval of Minutes

Nada made motion to approve February 9, 2021 Minutes and Ashley seconded.

In favor: Unanimous.

Approval of Agenda

Nada made a motion to add to the agenda discussion of new preschools in Lincoln Park. Greg seconded.

In favor: Unanimous.

Guest Speakers: William Klee, CPS Network Chief and Jose Ortiz, LSC Relations Officer
Chief Klee spoke on differences between Lincoln being an Independent Principal Status (ISP) school and now being a part of Network 4 with our new principal. There are 4 network priorities based on CIWP and school data throughout the Network.

Network 4 is made up of 30 schools, 2nd largest, and soon to be 31 schools (with addition of new preschool).

Chief Klee spoke about the collaborative relationship between school leader (principal) and various support staff/team in multiple areas.

Mr. Ortiz spoke on support he can lend to Lincoln moving forward with LSC.

Public Participation

Nada asked Chief Klee about proposed CPS preschool.

Chief Klee spoke about the Lincoln Park Early Learning Center 1840 N. Clark St. as a proposed stand alone school (universal pre-school) with 10 classrooms with 20 students each (capacity of 200). Open to 4 year olds at no cost, apply through GOCPs. School will hire a principal. It will help Lincoln as a preschool program.

LSC Member: Is there a boundary?

Chief Klee: Policy coming soon about enrollment.

LSC Member: Blended classrooms?

Chief Klee: No, general education only

LSC Member: Capacity?
Chief Klee: 200 students

LSC Member: Equity lens of the application process?
Chief Klee: This specific learning center is meant to support the residents and schools in Lincoln Park (Lincoln and Franklin) that do not have a free and public, universal preschool.

LSC Member: Full day or half day?
Chief Klee: Full day

Principal's Report

Entry Plan (updated).

Mentor principal from Skinner North.

PPLC currently working on school's mission statement: priority list by March 18 and SWAS' priority list by March 25.

a) Calendar:

Calendar

- ▶ Opt in for Q4 Hybrid Learning
 - ▶ Deadline is March 19.
 - ▶ Monday, April 19 - first day of Q4
- ▶ IAR test
 - ▶ Window is April 5th to May 15th
- ▶ Picture day
 - ▶ March 19th and 23rd
- ▶ Spring break
 - ▶ March 29th to April 2nd
- ▶ End of quarter
 - ▶ April 15th
 - ▶ April 16th is a non-attendance day for students
 - ▶ Parent-Teacher conferences on April 21st

b) Staff notes

- ▶ Assistant Principal Hiring
 - ▶ Share process
 - ▶ 44 resumes
- ▶ Diverse Learner's hiring
 - ▶ Started interviews for teacher
 - ▶ An additional SECA is needed
- ▶ 7th grade leave (TAT)
- ▶ 1st grade leave (TAT)

c) Discretionary budget

- ▶ No money in or out since last LSC meeting.
- ▶ Clearing negatives:
 - ▶ We had three negatives in the budget.
 - ▶ One was a position that went from step 6 to step 7.
 - ▶ I changed the % of split funding 96/4 to 99/1 to clear.
 - ▶ Pointer Line was negative because of a step increase in one of the grant funded positions.
 - ▶ Funds were available on a Benefits line.
 - ▶ District line for our miscellaneous workers
 - ▶ The District will apply funds to clear.
 - ▶ The negative balances were:
 - ▶ 24191.115.51300.290001.000576.2021 -\$4,735.60
 - ▶ 24191.115.51330.290001.000576.2021 -\$558.19
 - ▶ 24191.124.51300.290001.002239.2021 -\$3,718.47

Current enrollment: 900 students

Students by Grade 2020/2021 School Year

Grade	Number of Students
Kindergarten	69
First	109
Second	106
Third	110
Fourth	100
Fifth	107
Sixth	96
Seventh	98
Eighth	105
Total	900

Enrollment History

FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
853	895	956	1002	919

Predicting impact on our budget.

Change from FY18 to FY19 --- +6.4%

Change from FY19 to FY20 --- +4.6%

Change from FY20 to FY21 --- -8.3%

average --- +.9%

Or the District will use our FY20 20th day enrollment.

d) CIWP .

C.I.W.P.

- ▶ Instruction: diverse learners
 - ▶ Planning with Ms. Wallerstedt
 - ▶ Staffing and scheduling
- ▶ MTSS
 - ▶ Met with Ms. Fein
 - ▶ Adapting MTSS to Hybrid Learning
- ▶ Supportive and Equitable Approaches to Discipline
 - ▶ Met with Ms. Koseki
 - ▶ Network 4 SEL initiative
- ▶ Student Voice, Engagement, and Civic Life
 - ▶ Calling the CIWP planning committee together

e) Grants

- ▶ From FOL: \$23,775.25
- ▶ To be used for technology
 - ▶ Chromebook carts - 5 x \$1500
 - ▶ Document cameras - 30 x \$364.77
 - ▶ iPad cart - 2 x \$2403

f) Professional development

- ▶ Gust Foundation
 - ▶ Inclusion and Diverse Learners
- ▶ Network 4 SEL initiative
- ▶ PPE & Bloodborne Training online from the district
- ▶ 3-8 IAR training

g) Board policies and initiatives

- ▶ Safety Committee
 - ▶ Re-entry committee will probably dissolve
 - ▶ Mr. Jensen is leading this.
- ▶ Outdoor breaks
 - ▶ The scheduling committee is making a plan.
 - ▶ Start date tbd.

LSC Member: Is there an alternative to using 20th day attendance for funding?

Dr. Fay: District will use the number that most benefits the school.

Chief Klee: Looking at rate of change and how COVID has impacted enrollment (district will go with the higher number to minimize budget impact; “hypothetical enrollment number”). More details after spring break.

LSC Member: Recess; does that open the playground?

Dr. Fay: Yes to both.

LSC Member: Will parents have input on the mission statement and safety committee?

LSC Member: PPLC is working on the mission statement and teachers are crafting and will give to the principal. It’s something that would then go to CIWP. Mission close to being presented and vision getting started.

Dr. Fay: When PPLC is ready we will gather input from five families.

LSC Member: How many students returned to school?

LSC Member: 500

LSC Member: Diversity/equity breakdown of students that returned to school?

Dr. Fay: Will review and send out in my newsletter.

LSC Member: Question about committees that roll up to LSC for OMA?

LSC Member: PPLC is open and agendas are posted on doors with links.

LSC Member: Will parents have input on safety committee?

Dr. Fay: Principal, engineer, 4 CTU members, 1 member from another union at school, building/safety chair.

Nada made motion to move funds to bring the negatives to zero. Melissa seconded.

Discussion with Chief Klee about the budget and changes with faculty and salaries/benefits (behind the scene perspective). LSC Member asked Dr. Fay for budget priorities to be shared ahead of time with the LSC so the LSC can make an informed decision moving forward. The budget priorities shared this evening were pre-approved in a previous meeting and are now being reallocated. LSC Member added how negative budgets can prohibit Lincoln from access to other school resource needs. Jose made a recommendation that LSC have on agenda monthly budget transfer/s and by individual budget lines. Jose also differentiated between internal committee meetings and LSC subcommittees. School staff member spoke about the negative lines as personnel/payroll related and had a meeting today with Dr. Fay.

Ursula made motion to clear out the negative of \$4735.60. Ashley seconded.

In favor: Unanimous

Melissa made motion to clear out the negative of \$558.19. Ashley seconded.

In favor: Unanimous

Melissa made motion to clear out the negative of \$3718.47. Ashley seconded.

In favor: Unanimous

▶ Clearing negatives:

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Public Comment

Chief Klee: Paperwork must be submitted and signed for budget motions.

Reports from LSC Committees

Budget: Getting ready for next year and how hypothetical numbers will impact Lincoln.

Building, Traffic and Safety

Thanked community for smooth return to school.

Meeting with alderwoman Smith and LSC Member was successful and all support for getting school.

Continuing support for crossing guards, PPE list, moving of cars on Kemper.

Chair was thanked for her dedication and foresight with the opening of school.

Diversity, Equity and Inclusion (DEI)

Will be reaching out to Dr. Fay about CIWP.

Diverse Learners (DL)

Parent's DL Meeting on Tuesday, April 6 with Dr. Fay and Amy Wallerstedt (Case Manager).

Meetings about services denied to students are going on for school years 2015, 2016, 2017: can share meeting dates, etc.

Organization and Outreach

EFAC: about 90% returned to school

Monday, March 15: EFAC Board Meeting

Meeting with Dr. Fay to share EFAC's history at Lincoln.

PTA: Firecakes donut truck, face masks, sanitizer of 1st day

Picture Day: March 19 and 23

Volunteer opportunities coming up: see newsletter coming out tonight; Lincoln Virtual Calm Room; seeking career day volunteers

April 8 @ 5pm: next meeting

FOL: Next meeting: March 16 @ 7pm

Looking for potential of a fundraiser.

Communications: Website being updated with LSC materials

PPLC: Mission Statement being worked followed by the Vision and Priority list.

Public comment

Parent: Looking for virtual tour of school

Parent to Dr. Fay: Does Lincoln come under Office of Equity?

Dr. Fay: Spoke about the district-wide office and Lincoln can and will work with CPS' Office of Equity

Chief Klee: Network in addition has an equity PLC and supports for Lincoln

Old business

N/A

New Business

CPS Accountability Redesign: Town Hall meeting March 10

Nada spoke how important the SQRP redesign and proposed getting a group together.

Community Member Position: application form will be sent out with a deadline of April 9, 3pm for attendance to the April 13 meeting.

Nada made a motion for advertising community LSC vacancy beginning March 10 with the application deadline of April 9 at 3pm. Radhika seconded.

In favor: Unanimous

Agenda for the next meeting:

Add Closed Session for Community Member vacancy

Public comment

LSC Member: AP application deadline?

Dr. Fay: Hoping for after Spring Break; reviewing 44 resumes

LSC Member: Principal evaluation due May 1st?

Mr. Ortiz: No evaluation for newly hired Dr. Fay; await SQRP data in November and then evaluate.

LSC Member: 5 Essential Survey; who to refer to for principal questions?

Chief Klee: Refer to former principal Armendariz.

Mr. Ortiz: Moving forward add budget transfers to "New Business" as well as under "Principal Report"

LSC Member: Thanked Dr. Fay for smooth opening to school.

Adjourn

Nada made a motion to adjourn at 8:25pm and Ashley seconded.

In favor: Unanimous.