

**Abraham Lincoln Elementary School LSC**

Meeting Minutes

Tuesday, Feb. 9, 2021

**I. PSC meeting**

1. Call to order 6:06pm

2. Roll Call

Roll call (12): Lisa, Litcy, Kat, Ursula, Melissa, Carmen, Radhika, Greg, Ashley, Nada, Paula, Jackie, Andy

3. Approval of Minutes

Nada made motion to approve the Feb. 5, 2021 Minutes. Ashley seconded.

In favor: Lisa, Litcy, Kat, Ursula, Melissa, Carmen, Radhika, Greg, Ashley, Nada, Paula

Abstain: Jackie

4. Dissolving PSC Committee

Nada made motion to dissolve PSC. Ashley seconded.

In favor: Lisa, Litcy, Kat, Ursula, Melissa, Carmen, Radhika, Greg, Ashley, Nada, Paula

Abstain: Jackie

5. Adjourn 6:16pm

**II. LSC Meeting**

1. Call to order 6:16pm

2. Roll Call

Roll call (11): Litcy, Kat, Ursula, Melissa, Carmen, Radhika, Greg, Ashley, Paula, Nada, Jackie

3. Approval of Minutes

Jan. 4, 2021 (Special LSC and Principal Selection Committee Meeting)

Attendance needed.

6:36 replace report with "repost"

Correct Dr. Tinich throughout

Nada made motion to approve the minutes of Jan. 4, 2021 with changes just discussed. Ashley seconded.

In favor: Litcy, Kat, Ursula, Melissa, Carmen, Radhika, Greg, Ashley, Paula, Nada

Abstain: Jackie

Jan. 11, 2021 (LSC Organizational Meeting)

Nada made motion to approve the minutes of Jan. 11, 2021 with changes just discussed. Ashley

seconded.

In favor: Unanimous

Jan. 14, 2021 (First LSC Meeting of new council)

Correct Jose Ortiz' title.

Nada made motion to approve the minutes of Jan. 14, 2021 with changes just discussed.

Ashley seconded.

In favor: Unanimous

Jan. 19, 2021 (Special LSC Meeting at 6pm)

Nada made motion to approve the minutes of Jan. 19, 2021. Ashley seconded.

In favor: Unanimous

Jan. 20, 2021 (Special LSC Meeting)

Nada made motion to approve the minutes of the Jan. 20, 2021. Ashley seconded.

In favor: Unanimous

#### 4. Approval of Agenda

Nada made motion to amend agenda with 8 minutes to be added for public comment. Ashley seconded.

In favor: Unanimous

#### 7. Reports from the LSC

· Budget:

CPS sent invoice for the amount that FOL pays for the teachers and processing.

· Building, traffic and safety:

- Navigating re-opening
- Feb. 18 meeting with Alderwoman Smith and 2 LSC members to discuss resources for coming back safely to Lincoln.
- Air quality Assessment Report from Nov. 3 and fixes done: Previously 72 rooms were ready, 8 rooms not ready. Currently 80 rooms are ready.
- Mechanical ventilation: Previously 70 rooms were ready, 10 needed repair. Currently 79 rooms are functional and 1 is in need of repair.
- Operating windows: 56 functional, 0 need repairs (still investigating).
- Heat & cold temp conditions throughout the 3 building zones: Workers on site to balance the fluctuations with no status report to date.
- Question: Measuring relative humidity and carbon dioxide concentration throughout the school? Still awaiting information.
- Question: Does Lincoln have an air flow of 6 air changes/hour? Lincoln is at 5 air changes/hour and that is code.
- Question: Are air purifiers in every classroom adequate enough? With some research and sitting in on a webinar with CPS Chief of Operations, the answer is a combination of several factors and air flow, operational windows, and air purifiers should be adequate enough for air quality.
- Bandwidth: CPS said it will be doubled

- PPE and other supplies: Still working through inventory and needs or items lacking.

· Diversity, Equity and Inclusion (DEI)

CIWP has 1 outstanding amendment and action items on supporting needs of African-American students. Three LSC members worked with two Lincoln parents on proposed action steps (proposal below) and communicated with Chief Klee as Lincoln was without a principal. All LSC members received a copy of the proposal shortly before start of today's meeting and without time to review for discussion. Discussion. LSC Chair suggestion was to table and share proposal with CIWP committee prior to LSC approval.

Area of Critical Need 1 Depth and Breadth of Student Learning and Quality Teaching:  
Instruction. Literacy and Math growth among African American students

If we do	Allocate time and resources to better support our African American students
Then we see	A more equitable learning environment for our African American students
Which leads to	Improved math and reading growth among our African American students
Budget description	N/A (pending further budget discussion)
Tags	
Action steps	<ul style="list-style-type: none"> <li>• Utilize disaggregated data to identify and assess focus areas</li> <li>• Improve the learning experience of African American students <ul style="list-style-type: none"> <li>○ Develop, with input from parents, teachers, and students, an individual plan of achievement for students in identified focus areas</li> <li>○ Allocate more individual or small group instructional time to students in identified focus areas (e.g., participate in two small reading groups rather than just one)</li> <li>○ Incorporate equity-focused practices supported by professional development for staff</li> <li>○ Prioritize diverse perspectives and voices</li> </ul> </li> <li>• Engage diverse students, families, community members and stakeholders to work toward improved outcomes, including: <ul style="list-style-type: none"> <li>○ Establishment of parent-led DEI network</li> <li>○ Establishment of community-based mentoring program</li> <li>○ Tutoring resources (e.g., one-on-one or small group tutoring with DePaul)</li> </ul> </li> </ul>

Kat made a motion to include amendment to CIWP with action items on supporting needs of African-American students. Discussion. Greg seconded.

In favor: Greg, Melissa, Ursula, Kat

Votes to table discussion until shared with CIWP Committee: Lityc, Carmen, Radhika, Ashley, Paula, Nada, Jackie

· Diverse Learners (DL)

- Early March meeting to introduce new case manager and new principal. Question was raised if Dr. Booker-Thomas and case manager had exit interviews with 2 exiting special education teachers.

- On Facebook page (Lincoln Unique Kids) posting about a notice from Raise Your Hands for parents to join in on a meeting

## · Organization and Outreach

Updates below:

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February 9, 2021 Updates – Lincoln Elementary Family Organizations

### EFAC

- EFAC Agreement with CPS was renewed December 2020 (valid till December 31, 2026).
- EFAC has been coordinating for the school reopening & hybrid learning with Lincoln's direction and teachers.
- EFAC will apply new schedules starting tomorrow. These schedules have been designed for hybrid learning and done in coordination with Lincoln teachers.
- The French cine-club is continuing online (open to all Lincoln students from grade 5-8). Movie currently accessible is: "Le jouet"/"the Toy" by Francis Weber (see EFAC blog for more details).
- Next virtual EFAC board meeting is scheduled March 15, 2021 at 6:30 p.m.

### ALESMA

- The ALESMA met last Tuesday, Feb. 2, to discuss extending the reduced Covid tuition rates through the end of the school year. Tuition details will be announced to ALESMA families via email in the next few days.
- All band classes will continue remotely until further notice. This is necessary because students returning to "in person" instruction will be unable to leave their pods for instrumental music instruction. Band members will continue to have two lessons per week - a small group lesson with like-instruments and full band.
- ALESMA is planning a solo performance opportunity for all 6th, 7th, and 8th grade students. These performances will be presented via video conference in mid-March.
- ALESMA is looking for new board members for the 2021-22 SY as many of our current members have children that will be graduating in the near future. Interested individuals should contact Pam Quandt - [pamquandt@gmail.com](mailto:pamquandt@gmail.com)

### FOL

- FOL will not be hosting an auction and are not planning any major fundraisers in light of climate.
- Currently about \$350,000 short of 2020/21 principal request.

### EFAC:

- License agreement renewed Dec 2020 and extended to Dec 2026.
- Today, EFAC students began with new schedules.
- French Cine Club continued remotely and open to all Lincoln students from grade 5 and up. Information on Blog.

- March 15: next Board meeting at 6:30pm

FOL:

- No auction this year.
- Phonathon very successful and brainstorming other fundraisers.
- Donation refunds have been requested.
- Budget: Lower reimbursement (check) to CPS for teacher positions. Yet, \$300K short in fundraising and a few refund requests have come through.

PTA:

Next meeting on Feb. 12 at 2pm.

· Communications

Website updated with videos, minutes, agenda.

· PPLC

- Has not met in February.
- Subcommittee (Re-Entry Committee) has been working and a scheduling committee has been formed to create new schedules and specialty cycle.
- Thanked Dr. BT and Ms. Negrom for allowing teachers to take on leadership roles.
- Teachers have ideas of how to work with FOL on some type of virtual Follies.

Public comment:

- Parent asked about DL with regard to CIWP. No guidance for DL and families since start of new year. Question: Have remote learning plans been completed for all?
- Parent commented on CIWP proposal articulated by LSC member and stressed urgency to support the amendment.
- Parent commented on equity of voice in needs of DL in CIWP and communication with families.

5. AIC Report ([AIC\\_LSC\\_Report\\_Feb\\_9\\_2021.pdf \(membershiptoolkit.com\)](#))

- a. Hybrid learning Updates
- b. Special Education issues
- c. CIWP updates
- d. Budget

6. Public Comment

- Question: Students reassigned to new teachers? Some reassignments are due to teacher accommodations and remote teaching.
- Question: Teacher/s reassigned to other grades? Yes in some situations due to low classroom enrollment and meeting needs of students, teachers have been shifted.
- Dr. Booker-Thomas did speak with exiting teachers and will share her findings with new administration to inform culture and climate.
- Parent spoke about lack of communication and last minute communication to parents and questions best way to direct parent questions/concerns. Parent also addressed changes coming with re-entry. Dr. Booker-Thomas responded about teacher

- accommodations and working through process under conditions/circumstances at hand.
- Question: A child that was moved to a new teacher due to remote status; will child return to prior class if re-enters 4th quarter? Depends on circumstances at that moment.

Nada made a motion to extend public participation for 15 minutes. Melissa seconded.

In favor: Unanimous

- Staff member spoke on behalf of teacher accommodations that come in daily from CPS and responding appropriately.
- Parent asked about teacher accommodations pre-vaccine? Dr. Booker-Thomas responded that administration cannot speak to that and must honor teacher accommodation. What happens on Wednesdays, will there be a common lunch schedule? Dr. Booker-Thomas not sure. Teacher responded with Wednesday lunch schedule, it is staggered. Why is half of Wednesday asynchronous time? Teacher responded that it allows for teacher collaboration time.
- Parent commented about the slow process to communicate/share information with all parents because of slow CPS guidance and ever changing landscape. Please reach out to room parents for information
- Parent asked a clarifying question as to support received from Network/ODLSS for new case manager. Dr. Booker-Thomas responded that professional development is good for all teachers. In addition, certain cases needed to be escalated to fulfill services needed.
- Question: For children in 4, 5, 6th grades; is there another staff position that needs to be filled? Parent happy to hear about DL position posted. Can the website be used to communicate information? How will a teacher teaching remotely effectively meet the needs of DL students? Dr. Booker-Thomas responded it will be impossible.

Ursula made a motion to extend public for 2 minutes. Nada seconded.

In favor: Unanimous

- Parent asked if teachers can give feedback on this next iteration of education? Will district provide support for in-person teaching? Dr. Booker-Thomas responded yes from District, but no to teachers with accommodations.
- LSC member asked about students being moved due to teacher remotely teaching versus in person teaching. How many accommodations have been received for Lincoln teachers? Dr. Booker-Thomas responded about 3 and more pending.

7. Old business:

i. Recommendations from the Principal Selection Committee

1. Resume review of 2<sup>nd</sup> job posting: recommendation to let them know we are not moving their candidacy.

Ursula made motion that we inform candidates we are not moving forward with their candidacy. Nada seconded.

In favor: Unanimous

2. Candidates on hold from 1<sup>st</sup> job posting: recommendation to let them know we are not moving their candidacy.

Radhika made a motion motion to release candidates on hold from the 1st job posting. Nada seconded.

In favor: Unanimous

3. Final candidate for the position of Principal: recommendation from Feb. 5th meeting that the LSC offer contract to principal candidate #4.

Kat made motion to award principal contract to candidate 4. Nada seconded.

In favor: Unanimous

Kat made motion to award principal contract to Dr. Eric Fay. Nada seconded.

In favor: Unanimous

## 8. New Business

### a. Introduction of Lincoln Principal candidate

Dr. Eric Fay introduction.

Public comment:

LSC Member: Asked Dr. Fay when starting? Setting introductory meetings with families?

LSC Member: Will Network support new principal until AP identified? Chief Klee responded that there is a potential for Ms. Negron.

LSC Member: Asked about leadership coaching. Chief Klee responded will coordinate with OPQ and match with principal in Network 4. One recommendation shared was for Dr. Tinich to support.

## 9. Agenda for the next meeting:

CIWP update

Public comment:

Question on enrollment: Currently 902 students

Teacher welcomed Dr. Fay.

Nada made a motion to adjourn meeting. Greg seconded.

In favor: Unanimous vote

Meeting adjourned at 8:51pm