

Minutes of the Abraham Lincoln Elementary

School LSC Meeting

Virtual meeting

November 12, 2020

Call to order: Meeting called to order at 6:04 pm.

Attendees: Lisa Barrow, Andrea Okun, (Nada Riley, Bobbi Gajwani, Chris Santiago, Kat Chairez, Mark Armendariz, Ashley Williams, Greg Thompson, Jackie Wernz, Greg Thompson (joined at 7:30 pm), Paula Dongas, Lityc Kurisinkal

Absent: NA

Public participation: None

Approval of minutes: October minutes accepted with changes (1 absent, 1 abstention as that member was not at meeting but it passed with majority)

Principal's report:

Calendar:

- William Klee and Jose Ortiz, LSC representatives are attending meeting

- Report cards expected to be early next week.
- Board has said that it is possible that families may not get report card before parent/teacher conference – Wednesday Nov 18 from 10:30 to 2, 2:45 pm to 5:30 pm
- New case manager will start Nov 23rd, she is citywide special education employee, in prior job, did a lot of training on special education

Professional development – none

.

Budget – early October, principals received updated budget with updated enrollment numbers

Lost \$195,945 based on additional 42 students. That money will be reduced from budget but luckily, we put that money in a contingency line so will not impact our budget. Originally were going to get 0.5 case manager but now have full time case manager. so have less money for vice principal but can ask FOL for that as we haven't allocated the full amount of the FOL ask which was about \$665,000.

CIWP – school counselor and Mark discussing foundational ideas with respect to how to address challenged learners in African American community

Grants – none

Board policies and initiatives

- Prof development – none
- CPS Sent information about test scores that CPS would like to schools to share with families from past CIWPs by November 27th

Committee reports

1. Budget – Considering using funds for redoing the website. It would cost \$3570 to redo website, last year put aside \$3000 in a furniture budget line since thought we would need 5 classes but now we have 3 KG classes so transfer that \$3000 and move \$600

out of a commodity supply line as remote learning has reduced our need for supplies. Were not allowed to collect school fees at the beginning of the year so thinking about asking for that after the phone-a-thon.

2. Building, traffic and safety -
 1. new lights were put in the gym,
 2. auditorium has some peeling in the ceiling - may be due to a leak – in the process of investigating
- c. c. replacing pipes in the boiler room
- d. d. replacing all cracked and brittle light cover through out school
 - 1.
5. Communication – LSC website is updated. Mark is posting audio version after the meeting.
6. Curriculum/PPLC –
 1. Teachers are doing well, learning new platforms, morale is good though more challenging for younger grades
 2. Considering a new grading policy for distance learning
7. Diversity and inclusion – plan
 1. New CIWP update- in development mentioned above
 2. With hiring of case manager, 2nd development is diverse learner parent meeting and some of the to-do's there.
 3. Another initiative to engage more parents in diverse learning initiative
8. Organizations and LSC outreach–
 1. PTA - T-shirts ordered earlier this year are available and will be passed out next week,
 2. 2 events
 - i. coat donation through Salvation Army,
 - ii. baskets for Thanksgiving for families
 3. FOL – phone-a-thon taking place next Thursday, just over \$100,000 raised so far, 93 families out of 602 families, typically get around \$300,000 per year,
 4. ALESMA – band lessons started, 54 5th graders joined,
 5. EFAC – contract with CPS to use Lincoln Elementary facility is up in December so working with CPS real estate office to get that contract resigned

Public participation –

Participant stated that based on her conversations, ODLSS indicated that we should have a separate subcommittee for diverse learners at the school, not be comingled with other groups

Meeting with parents of diverse learners will occur after new case manager joins 11/23.

Mark doesn't have the # of remote learning plans completed – about 19 completed, however, he has met with the parents who requested remote learning plans **(Mark, please confirm this)**

Old business

CIWP revisions - Nothing to vote on as still in progress

New business

Vote on budget request outlined above. (Considering using funds for redoing the website. It would cost \$3570 to redo website, last year put aside \$3000 in a furniture budget line since thought we would need 5 classes but now, we have 3 KG classes so transfer that \$3000 and move \$600 out of a commodity supply line as remote learning has reduced our need for supplies.

Budget transfers

Kat made a motion to transfer \$3600 for the development of a new website with \$3000 from furniture budget and \$600 from supplies, passed unanimously

Principal selection, process and next steps – William Klee, chief of network schools and Jose Ortiz, reps from LSC attended meeting to to educate LSC and the public on this process

Mark is leaving in 8 weeks, timeframe is 8-10 weeks is the sample timeline

Went through this process at Franklin Elementary School,

Requires a # of special meetings to meet the deadlines

1st step is to vote on commitment of the LSC or certain members to work on principal selection and then post the position, bring in all the resumes, and then when new LSC is seated, they can resume the process

First and foremost the existing LSC has to decide if they want to commit,

Can have admin in charge or interim principal who is a little more permanent

Ideal timeframe is around March,

Most immediate process is to make determination that would start engage in principal selection process, committee selection process, reach out to Mr. Ortiz as to size, and other features

Can we see a timeline, recommend that everyone should do the training

Build in time for parent and community engagement

Motion to start the principal selection process. 1 abstention by Mark.

Counts for new LSC will occur December 1st, might have results by midday but there are 2 candidates (Bobbi Gajwani and Chris Santiago) who have withdrew candidacy and if they are selected, they would have to resign if still not interested and LSC would have to decide how to fill the position,

Public participation

Parents are interested in knowing the process for principal selection

Parents of diverse learners are concerned about how diverse learners will be looked after during principal transition

Special meeting to be held on Monday 11/16

Open with public comments

Then move into closed session

Select principal selection committee if there is to be a separate cmt from the LSC

One LSC member, Lity, suggested creating a Selection committee comprising of the existing LSC and incoming LSC members and its feasibility,

Can decide any time before Mark leaves as either admin in charge or interim principal

Appointment is done by the board but with input and in coordination with the LSC

Admin in charge has limit of 100 days, while interim principal can be there longer.

Blaine went through 3 admin in charge, interim in principal stays for however long until we pick a new principal

Meeting adjourned at 8:29 pm