

## Abraham Lincoln Elementary School LSC

### Meeting Minutes

Thursday, January 14, 2021

Call to order: 6:01pm

Roll Call: Litcy, Kat, Nada, Jackie, Radhika, Ursula, Paula, Greg, Ashley, Carmen

Absent: Melissa (arrived late)

Approval of Minutes:

Dec. 16: approved

Dec. 29: Discussion about edits (adding rubric, vote totals and names for PSC Chair updated, communication to Principal Candidates).

Nada made a motion to approve Dec. 29 Minutes with additions, edits, and corrections.

Ashley seconded.

Votes in favor (11): Litcy, Kat, Nada, Jackie, Radhika, Ursula, Paula, Greg, Ashley, Carmen, Melissa

Jan. 4: Discussion to add in screen shots from Carmen's screen share outlining rubric and interview procedure for principal candidates.

Nada made motion to table the Jan. 4 Minutes until inserts (screen shots) discussed are put in by Carmen. Paula seconded.

Votes in favor (11): Litcy, Kat, Nada, Jackie, Radhika, Ursula, Paula, Greg, Ashley, Carmen, Melissa

Abstain (1): Jackie

Public comment:

Parent concern regarding NWEA testing with students taking both math and reading tests on the same day with a 2 hour break and up to 4 hours per exam.

AIC Report:

Introductions of Dr. Booker Thomas and Ms. Doris Negrón

Dr. Booker Thomas met with PPLC today. Spoke about reopening schools under Covid environment and examine practices and strategies multiple times to ensure student safety at same time education. First protocol was student and staff/faculty safety, more information forthcoming. Next priority is NWEA testing and spoke with teachers today and they need to review before AIC presents to LSC.

Ms. Negrón introduction. Spoke to NWEA. Facts as of Monday: plan was given by Mr. Armendariz with 90 students testing over a 4 day time frame. We can only have 15 students in a classroom with proctors in each classroom with safety procedures for entry. Staff members have assisted with plan discussion and implementation. Question about 2 hr to 4 hr: NWEA policy, students have up to 4 hours to take 1 exam. If students cannot complete the exam on the same day, accommodations will be made. Question about lunch: closed campus policy requires students to eat in classrooms and facilities have been coordinated for cleaning. Upon completion of

exams, students can use their cellphone to coordinate for pickup by parents (phones will be required to be off). Reading test in the morning, math in the afternoon. Plan was submitted to the Dept of Assessment by the previous administrator. There is only 1 week left for NWEA testing and safety priority.

Public Comment:

Dr. Tinnich: congrats to new board, volunteers to assist new board

LSC discussion: LSC did not receive the NWEA plan prior to tonight's discussion. Is there a way to change dates and times of NWEA?

Response by Dr. Booker Thomas: testing must be completed by Jan. 22; week of the 11th was not included in the plan. Teachers were contacted to act as proctors as volunteers. Only 3 proctors are available with Ms. Negron acting as one. Testing: 6th-8th grade)

Nada made a motion to extend public participation to 4 minutes. Radhika seconded.

Votes in favor (10): Nada, Lityc, Radhika, Ursula, Kat, Carmen, Melissa, Greg, Ashley, Paula

Opposition (1): Jackie

LSC discussion about the re-entry plan for Feb. 1

Dr. Booker Thomas: Entry plan requires teacher input and research. We've had 2 days to put together plan; had meeting today with PPLC. Dr. Booker Thomas pulling research and information together. Returning staff is the first priority. Next meeting is next Tuesday to finalize the plan. Hope for a final meeting by next Wednesday and would like to share with LSC prior to date. Plan needs to take in to account different grade bands and accommodations.

LSC discussion: Dr. Booker Thomas met with sub-PPLC committee called "re-entry leadership team" and composed of all SWAS and Spec Educators. What will learning look like in terms of mins for synchronous and asynchronous? LSC member asked if she can share slides about the re-entry plan with the community tonight. Dr. Booker Thomas asked to first have understanding of all staff prior to sharing with the community.

Parent asked for re-entry information to be shared.

Reports

· Budget:

- no report, has reached out to previous chair to transition

· Building, traffic and safety:

- Served previously and former student and parent
- Work happened during holidays: lead abatement in main office and asbestos abatement in boiler room and storage room
- Sat in re-entry team committee meeting to bring up safety concerns: PPE, cleaning cycle, tempr, ventilation, wellness screenings, arrival/dismissal congregation, crossing guard schedule, air purifiers adequate to ensure safety for

- everyone
- PPE
- Diversity and Inclusion report:
  - returning LSC member
  - top priority has been to get update on CIWP to be more reflective of African-American students and Diverse Learners and working with AIC and former Chair to understand how process to make CIWP changes
  - Consider 2 separate chairs to focus on Diverse Learners and DEI; seeking DL Chair
- Organization and Outreach:
  - Not received updates from various organizations
  - Member of another local elementary school LSC and can share information
- Communications:
  - 5th grader parent
  - Updating website
- PPLC:
  - Handles curriculum and daily events of the school and make recommendations to principal
  - Meets once a month
  - Re-entry discussions began in summer about hybrid learning and have been proactive and reviewed all literature from CPS
  - Teacher spoke on behalf of the “Re-entry leadership team” (serving as Chair): today was the first meeting with AIC after the meeting last week. Asks to respect/honor Dr. Booker Thomas entry to school, staff accommodations, and coming up to speed and a meeting has been set for next Tuesday. Concerns about PPE supplies and schedules for students and staff.
  - Teacher: does not feel empowered by PPLC to share information on re-entry plan and as union representative and invites all to attend union forum next week with families to share concerns about re-entry
  - Teacher: instructional practices of teaching two sets of students simultaneously was highlighted and its difficulties
  - LSC discussion about teacher members of “Re-entry leadership team”: Diverse Learners (Deb), Specialty areas (Catherine), Primary grades (Maria), Intermediate Grades (Alison), Upper Grades (Alex and Cyndi)
  - LSC discussion about Re-entry team’s presentation
  - Teacher: Let’s respect Dr. Booker Thomas ask to wait on sharing presentation so we have all information. Teacher will put together a forum for all parents.
  - LSC asks for families to read all emails from CPS, teachers are asked to teach in person and distance learners (highlighted by teachers)

Old business:

- Revisiting elements of Principal Selection Committee (Composition, Chair, Scheduling, other elements)

Ursula asked to table all PSC committee agenda items to next week’s special meeting of the LSC and PSC Committee. Nada seconded.

Discussion on OMA compliance and governance over PSC Committee in the motion. Discussion of procedures of open and close session and recommendations to LSC. LSC wants the community to know that all discussions have been done in good faith especially with CPS representation and we should keep moving the process forward; echoed by members.

LSC discussion asking for clarification on motion after consulting with Chief Klee and LSC Relations, Jose Ortiz. LSC aware that mishandling of OMA procedures could go to the Attorney General and could be filed by any one in public. How to move forward given new information shared? Discussion about why we can't discuss final candidates even though agenda states "closed session". Tonight's agenda was noticed as LSC meeting, not PSC meeting thus cannot discuss final candidates; agenda was not updated prior to the meeting. Agrees with working in good faith. OMA/FOIA not identified for newly formed LSC. Discussion about issues raised at previous LSC meeting were chaired by previous LSC Chair and current Chair is only speaking to the agenda put forth tonight. Chair asks for Jose to speak on this behalf. Jose's suggestion is to look to the agenda and heard someone ask to table motion and honor it and go to a vote. Concerns raised should be discussed in a newly scheduled special meeting as this is the first meeting of new LSC.

Ursula I move to table the PSC agenda items for another meeting of the LSC and PSC. Jackie seconded.

Discussion to add in timeframe of days to motion. Timeframe falls on the Chair and 4 members to decide.

Discussion on previous Chair vetting PSC process with Jose and is concerned as we are negating that work as previous Chair did respond to this concern which was also brought up by LSC members at the start of the PSC. Makes a request to ask previous Chair to speak to this. Current chair asks for previous Chair to speak and respond. Previous LSC Chair understands that the issue is a technicality that the agenda tonight did not state both LSC and PSC and not about our candidate debriefing discussion. Concern raised was about debriefing after we interviewed the candidates. LSC member clarifies the concern with how LSC ran interviews and debriefing this weekend because we didn't have open and closed sessions throughout our process. Could have cured the concern by having tonight's meeting an LSC and PSC meeting so that PSC could vote in open sessions on its recommendations to the LSC, but this is only an LSC meeting thus vote cannot occur by the PSC. This concern was raised by council members. Chair asks for clarification on the closed session scheduled for today and who votes. Clarified that today's agenda item about PSC Composition, Chair, Scheduling, other elements is within the voting realm of the LSC. Jose's recommendation for PSC to meet as a special meeting and vote on recommendations to the LSC to move forward with the candidates for principal.

Chair calls for a vote on Ursula's motion.

Votes in favor (6): Melissa, Kat, Jackie, Radhika, Ursula, Litcy  
Opposition (5): Nada, Greg, Ashley, Paula, Carmen

- CIWP Updates (none)

- Selection of FOIA/OMA Officer. Ursula volunteered to be the FOIA/OMA Officer. Melissa nominated Ursula. Nada seconded the nomination.

Melissa, I move the motion to nominate Ursula as FOIA/OMA Officer for as long as she is an LSC member. Nada seconded.

Discussion with Jose: anyone can take the FOIA/OMA training, but LSC should select one person. Discussion on PPLC and application of OMA and Jose confirms OMA applies to PPLC with posting agenda and recording minutes and PPLC only reports to LSC and LSC cannot change the structure of PPLC. Dr. Tinnich spoke to history and the needs of various schools within schools.

Votes in favor (10): Nada, Litcy, Radhika, Ursula, Kat, Carmen, Melissa, Greg, Ashley, Paula  
Absent (1): Jackie

- Revisiting Vice-Chair Position for LSC. Bypassed, may bring up again in future.
- Discussion was held about PPLC and OMA with Jose prior to the vote.

#### New Business

- Setting time limits on each LSC meeting

Radhika made a motion to limit LSC meetings to 2 hours. Nada seconded.

Discussion to add time limits to each agenda item

Votes in favor (10): Nada, Litcy, Radhika, Ursula, Kat, Carmen, Melissa, Greg, Ashley, Paula  
Absent (1): Jackie

- Protocols for Agenda and Minutes approval  
Use Google Docs for minutes and agendas
- Discussion of scheduling next special LSC and PSC meeting
- Core Values for Lincoln LSC  
Dr. Tinnich spoke about going back to school's vision and mission  
LSC discussion about the amount of time spent arguing about the process and OMA. Concerned about obstruction by LSC members and disrespect of council members and Chair. Voiced concern of council members not taking work at hand in good faith.
- Teacher requests an opportunity to speak and granted by Chair.  
Teacher spoke to LSC in November about time of crisis and concerned about last 9/10 years LSC members not working together to support the needs of students and concerns of school culture as a whole.

Agenda for the next meeting:

- Minutes not approved
- Share "Lincoln Way" with LSC
- DL Chair discussion

Public comment: None

Nada made a motion to adjourn the meeting. Lityc seconded.

Votes in favor (10): Nada, Lityc, Radhika, Ursula, Kat, Carmen, Melissa, Greg, Ashley, Paula

Absent vote (1): Jackie

Meeting adjourned: 9:27pm